

## Criteria for Proposal of the agenda for the Annual General Meeting of Shareholders and Nomination to be elected as the Company's director in advance

### Objective

TRC Construction Public Company Limited (“the Company”) has realized the shareholders’ right and equitable treatment of shareholders in accordance with the Good Corporate Governance. Therefore, prior the shareholder’s meeting, the Company has given opportunity its shareholders to propose any matter considered important and truly beneficial to the Company as agenda for the Annual General Meeting of Shareholders and nominate qualified candidate to be elected as the Company’s director in advance. The criteria are as follows:

### 1. The Qualifications of Shareholder

All of the shareholders can propose the agenda and nominate qualified candidate to be elected as director.

### 2. Criteria

#### 2.1 To propose agenda for the meeting

The Company will not include following matters as agenda for the meeting.

- (1) Matters that violate to the law, rules, and regulations of government agencies or other governing agencies are not complied with the objective, the Articles of Association, the shareholders’ resolution and the good corporate governance policy of the Company.
- (2) Matters which are not within the scope of power and authority of the shareholder’s meeting under the law.
- (3) Matters which are beyond the scope of objectives or power and authority of the Company.
- (4) Matters which were proposed by shareholders in the shareholders meeting during the past 12 months with affirmative votes of less than 10 percent of the total shares with voting rights, provided that the facts of the said matters have not yet been materially changed.
- (5) Matters in which the shareholder provides incomplete, insufficient or incorrect information, documents or evidence, ambiguous proposal and the proposer cannot be contacted or the matters are proposed beyond the specified period of time.
- (6) Matters which are not beneficial to business operation of the Company.

#### 2.2 To nominate qualified candidate to be elected as director

The person to be nominated as director must have qualified qualifications and must not have the prohibited characteristics as follows.

- (1) Having such qualifications without any prohibited characteristics under the Public Limited Companies Act, Securities and Exchange Act and other relevant rules.
- (2) Having knowledge and skill in the areas significantly beneficial to the Company.

### **3. Procedures for Proposing**

#### **3.1 To propose agenda for the meeting**

(1) The shareholders can propose the agenda of the meeting to the Board of Directors by filling in the **“Form to propose agenda for the Annual General Meeting of Shareholders”** with his/her signature.

(2) To submit the form along with the other supporting documents for the Board of directors’ consideration.

#### **3.2 To nominate qualified candidate to be elected as director**

The shareholders can nominate the person to be elected as director by filling in the **“Form to nominate candidate to be elected as director”** and **“Form of Information of candidate for director”**. The shareholders must submit those forms along with the other supporting documents for the Board of Directors’ consideration.

### **4. Required Support Documents**

The shareholders are required to enclose required documents with the proposal as follows.

4.1 The evidence of shareholding i.e. certificate of shares, confirmation letter from the Securities Companies or any other evidences from the Stock Exchange of Thailand or Thailand Securities Depository Co., Ltd.

4.2 Supporting documents required for proposing the agenda for the meeting and/or the nominating the person to be elected as director to be certified true and correct for the Board of Directors’ consideration.

### **5. Channels for Proposal Submission**

In order to facilitate the shareholders, the channels for proposal submission are as follows.

5.1 By electronic mail (email) to Mrs. Rachadaporn Rajchataewindra, the Chairman of Audit Committee at [chairman.auditcom@trc-con.com](mailto:chairman.auditcom@trc-con.com)

5.2 By registered mail, to submit the certified true copies of documents and evidence for the Board of Director’s consideration to the following address.

Investor Relations Department  
TRC Construction Public Company Limited  
No. 8, Soi Sukhaphiban 5 Soi 32, Tha Raeng,  
Bang Khen District, Bangkok 10220

For further information, please kindly contact Investor Relations Department at telephone number 02 022 7777 Ext. 3213.

### **6. Procedures for Consideration**

6.1 Initially, the Remuneration and Nomination Committee will consider the qualification of shareholder, the matter and the qualification of nominated person, proposed by the shareholder before further proposing to the Board of Directors for consideration.

6.2 The matter and/or nominated person, approved by the Board of Directors together with their opinion will be included as agenda and shown in the Notice of AGM.



**7. Period for Proposal Submission**

The company has given the opportunity to shareholders to submit the proposal since **30 September to 31 December 2020.**

**Form to Propose Agenda for Annual General Meeting of Shareholders (“the AGM”)**

Date.....

I am, Mr./Mrs./Ms..... Residing at .....

Road.....District.....Province.....

City.....Postal Code.....Home/Office Telephone.....

Mobile .....Facsimile..... E-mail.....

being a shareholder of TRC Construction Public Company Limited holding .....shares.

I would like to propose the agenda(s) for the AGM for year ..... as follows:

**Proposed agenda:** .....

Objective:  For consideration  For acknowledgement

**Reason for consideration :**

.....  
.....

Other supporting documents (if any) have been enclosed and certified true copy at every page, totaling.....page(s).

I hereby certify that all the information written in this form and other supporting documents are true and correct to the best of my knowledge.

..... Shareholder’s Signature  
(.....)

**Form to Nominate Candidate to be Elected as Director  
For the Annual General Meeting of Shareholders (“the AGM”)**

Date .....

I am, Mr./ Mrs./ Ms..... Residing at .....

Road..... District ..... Province .....

City ..... Postal Code..... Home/Office Telephone .....

Mobile ..... Facsimile ..... E-mail .....

being a shareholder of TRC Construction Public Company Limited holding .....shares.

I would like to nominate Mr./ Mrs./ Ms.....  
for the Board of Directors for consideration to be elected as the Company’s director at the Annual General Meeting of Shareholders for year ..... (“the AGM”). I have an opinion that this person has suitable qualification and do not have any prohibited characteristics in accordance with the criteria set. The consent of such person together with other supporting documents which certified true copy are enclosed, totaling ..... pages.

Reason for consideration:

.....  
.....  
.....

I hereby certify that all of the information written in this form and other supporting documents are true and correct and hereby permit to the Company to disclose such information or documents.

..... Shareholder’s Signature  
(.....)





**Form of Information of Candidate for Director  
TRC Construction Public Company Limited**

Date.....

Name/Surname (Thai).....

(English).....

Date of Birth (DD/MM/YYYY)..... Age..... Gender..... Nationality.....

Residing at..... Road..... District..... Province.....

City..... Postal Code..... Home/Office Telephone.....

Mobile..... Facsimile ..... E-mail.....

Shareholding in TRC Construction Public Company Limited ..... shares

**Marriage Status**

Spouse's name....., holding..... TRC's Shares

Number of children..... Person(s)

1 ..... Age....years, holding .....TRC's Shares

2 ..... Age....years, holding .....TRC's Shares

3 ..... Age....years, holding .....TRC's Shares

**Education Background** (please enclose copy of academic qualification/certificate)

Institution	Degree and major subject	Year of graduation
.....	.....	.....
.....	.....	.....
.....	.....	.....

**Training Program**

Course	Institution	Year of attendance
.....	.....	.....
.....	.....	.....
.....	.....	.....

**Work Experience/ the position of directors in other companies during the past 5 years till present**

Institution/Company	Type of business	Position	Period
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....

**Direct or indirect conflict of interest with the Company, subsidiaries, associates or related companies/ Shareholding, being a partner to a partnership or a director in other companies which engage same nature of business as TRC (Please describe in details.)**

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**Affirmative**

I acknowledged this proposal and certified that all of the information provided in this form along with supporting documents submitted herewith is true and correct.

..... Candidate's Signature  
 (.....)