







TRC-CS 012/2023

3 April 2023

Subject: Notice of the 2023 Annual General Meeting of Shareholders

To: Shareholders of TRC Construction Public Company Limited

#### An Enclosures:

- 1. Copy of the Minutes of the 2022 Annual General Meeting of Shareholders
- 2. The Annual Registration Statement / Annual Report 2022 (Form 56-1 One Report) (QR Code)
- 3. Biography of Nominated Directors in Replacement of the Retiring Directors whose Tenure are expired.
- 4. Document for Consideration of Agenda 8. To consider and approve the amendment to the Articles of Association of the Company.
- 5. The Articles of Association Regarding the Meeting of Shareholders.
- 6. Registration, Documents Required to Attend the Shareholders' Meeting, Grant of Proxy and Voting.
- 7. Guidelines for Attending the 2023 Annual General Meeting of Shareholders by Electronic Media (E-AGM)
- Biographies of Proposed Directors Represent as Proxies of Shareholders at the Meeting and Definition of Independent Director.
- 9. Proxy Form B and Form C.
- 10. Form of Advance Questions for the Annual General Meeting of Shareholders.

TRC Construction Public Company Limited ("the Company") is scheduled to hold the 2023 Annual General Meeting of Shareholders on Wednesday 26 April 2023 at 11.00 a.m., via electronic media (E-AGM) only in accordance with measures, procedures and conditions on related laws to consider the following agenda;

# Agenda 1 To Adopt the Minutes of the 2022 Annual General Meeting of Shareholders.

## **Background and Rationale**

The Company prepared the Minutes of the 2022 AGM on 26 April 2022 and submitted a copy of the Minutes of the 2022 AGM to the Stock Exchange of Thailand, the Securities and Exchange Commission and the Ministry of Commerce within the specific period as well as posted on the Company's website (<a href="www.trc-con.com">www.trc-con.com</a>). Copy of the Minutes of the 2022 AGM as shown in the An Enclosure 1.

#### **Board's Opinion**

The Board agreed to propose the Minutes of the 2022 AGM to the Meeting for adoption.

# Resolution

This agenda shall be approved by majority voting of the shareholders who present and vote at the Meeting.

# Agenda 2 To Acknowledge the Company's Operating Performance for the Year 2022.

#### **Background and Rationale**

The Company prepared the directors' report of the Company and its subsidiaries' operating performance for the year 2022 ended 31 December 2022 as shown in the Annual Registration Statement / Annual Report 2022 (Form 56-1 One Report) as shown in the An Enclosure 2 (QR Code).

# The Board's Opinion

The Board agreed to propose the Company and its subsidiaries' performance for the year 2022 to the Meeting for acknowledgement.

#### Resolution

No voting is required for this agenda.

# Agenda 3 To Consider and Approve the Financial Statements for the Year 2022 ended 31 December 2022.

#### **Background and Rationale**

# Pursuant to the Section 112 of the Public Limited Companies Act, B.E. 2535.

"The board of directors shall prepare the balance sheet and the profit and loss account as of the last day of the accounting year of the company for submission to the meeting of shareholders for approval at the annual ordinary meeting.

The board of directors shall have the balance sheet and the profit and loss account, prepared under paragraph one or prepared during the accounting year for submission to the meeting of shareholders for approval, examined by an auditor prior to submission to the meeting of shareholders."

# The Audit Committee's Opinion

The Audit Committee reviewed the Company and its subsidiaries' financial statements for the year 2022 ended 31 December 2022 which has been audited by Dharmniti Auditing Company Limited, the certified auditors, and agreed their correctness, completeness and sufficiency according to the General Accepted Accounting Principles, and proposed to the Board of Directors' Meeting for consent to propose the Meeting for approval of the financial statements for the year 2022 ended 31 December 2022

The Company and its subsidiaries' operating performance and the statement of financial position at the end of 2022 and 2021 were summarized as follows:

(Unit: Million Baht)

	2022	2021
Total Assets	4,353.39	4,095.33
Total Liabilities	4,050.56	3,727.53
Shareholders' Equity	302.83	367.80
Total Revenue	3,373.02	3,888.26
Net Profit (Loss)	(111.96)	(57.39)
Debt to Equity Ratio	13.38 Time	10.13 Time

	2022	2021
Par Value per Share	Baht 0.125	Baht 0.125
Book Value per Share	Baht 0.03	Baht 0.04
Earnings (Loss) per Share	Baht (0.0117)	Baht (0.0060)

#### The Board's Opinion

The Board agreed to propose the financial statements for the year 2022 ended 31 December 2022 which has been audited by the certified auditor including the Auditor's Report to the Meeting for approval.

# Resolution

This agenda shall be approved by majority voting of the shareholders who present and vote at the Meeting.

# Agenda 4 To Consider and Approve the Omission of Dividend Payment and the Non-Allocation of Profit as Legal Reserve for Year 2022 Performance.

# **Background and Rationale**

According to the Section 115 of the Public Limited Companies Act, B.E. 2535 (including any revision) and Article 39, "No dividends shall be paid otherwise than out of profits. In the case where a company has incurred accumulated loss, no dividends may be paid".

And the Section 116 of the Public Limited Companies Act, B.E. 2535 and Article 41, the Company is required to set aside to a statutory reserve at least 5 percent of its net profit after deducting accumulated loss brought forward (if any) until the reserve reaches 10 percent of the registered capital.

The Company's dividend allocation policy is approximately 40% of the net profit after deduction of taxation and legal reserve of the financial statements. However, the dividend payment can be changed and subject to the Company's investment plan, necessity, other future appropriate reasons and under conditions to contribute high benefit for the shareholders such as loan repayment, investment fund for business expansion or on occasion of market environment change that may affect the Company's cash flow in the future under the Board of Directors' authority to consider and review the dividend policy. However, the Board of Directors' resolution to allocate the dividend payment must be subsequently proposed to the Shareholders' Meeting for approval except for the interim dividend payment that the Board of Directors has the authority to approve prior to informing to the subsequent Shareholders' Meeting for acknowledgement.

For 2022, the Company's net loss in separated was Baht 114.11 million and the Company's accumulated loss as at year end 2022 was Baht 976.93 million causing the Company to not pay dividend and non-allocation of profit as legal reserve.

# The Board's Opinion

The Board agreed to propose the omission of dividend payment and the non-allocation of profit as legal reserve to the Meeting for approval due to the loss occurred in 2022 operating results.

# Resolution

This agenda shall be approved by majority voting of the shareholders who present and vote at the Meeting.

Agenda 5 To Approve the Election of Directors in Replacement of those Retired by Rotation for Year 2023.

**Background and Rationale** 

Article 15 of the Company's Articles of Association

"In the Annual General Meeting of Shareholders, one-third (1/3) of the Board must resign by rotation according to

their term and those directors whose tenure are expired may be re-appointed for another term."

For the year 2023, 2 directors to be retired by rotation in this meeting are as follows:

1. Mrs. Puangthip Silpasart

Independent Director

2. Mr. Pasit Leesakul

Director

From 30 September to 31 December 2022, the Company provided an opportunity to its shareholders to propose the

lists of qualified candidates (s) for the directorship through the Stock Exchange of Thailand's portal and the Company's website

but there was none Candidate(s) from shareholders.

The Remuneration and Nomination Committee's Opinion

The Remuneration and Nomination Committee, excluding the directors who are due to retire by rotation, has

nominated the directors by cautiously and thoroughly considering those person with knowledge, capability, and experience as

well as virtue ethics and then deemed it appropriate the Board of Directors to propose the Meeting to re-elect those two directors

for another term.

The Board's Opinion

The Board, excluding the directors who are due to retire by rotation, has considered in compliance with criteria and

procedures regarding director nomination and agreed with the Remuneration and Nomination Committee and proposed that the

Meeting re-elects those three directors for another term.

Further, for an independent director, the Board has considered that the independent directors could provide opinions

freely and in accordance with relevant regulations. The directors proposed for re-election meet all the requirements stipulated

in the Public Limited Companies Act, B. E. 2535 and relevant regulations of the Capital Market Supervisory Board.

Biography of Mrs. Puangthip Silpasart and Mr. Pasit Leesakul, director who retired and are proposed for re-election

shown in An Enclosure 3.

Resolution

This agenda shall be approved by majority voting of the shareholders who present and vote at the Meeting.

Agenda 6 To consider and approve the directors' remuneration for the year 2023.

**Background and Rationale** 

Pursuant to the Section 90 of the Public Limited Companies Act, B.E. 2535.

"The company shall not pay money or give any property to a director, unless it is a payment of remuneration under

the articles of association of the company.

In the case where the articles of association of the company is not stipulated, the payment of remuneration under

paragraph one shall be in accordance with the resolution of the meeting of shareholders based on a vote of not less than two-

thirds of the total number of votes of the shareholders attending the meeting."

# Article 16 of the Company's Articles of Association.

"The directors shall be entitled to receive remuneration from the Company in the forms of prized money, meeting remuneration, remuneration, bonus or other kinds of compensation in accordance with the Articles of Association or as approved by the General Meeting of Shareholders, which amount may be fixed or regulated and may be fixed from time to time or for such period until there is a change. In addition, the directors shall be entitled to allowance and welfare in accordance with the regulations of the Company.

The provision in the first paragraph shall not prejudice the rights of the staff or employee of the Company, who is elected as the director, to receive any remuneration and benefit as the staff or employee of the Company."

The duties and responsibilities of the above committees are disclosed in the Annual Registration Statement/Annual Report 2022 (Form 56-1 One Report), item "Corporate governance structure", sub-item "The Board of Directors" and published on the Company's website.

# The Remuneration and Nomination Committee's Opinnion

The Remuneration and Nomination Committee and the Board of Directors considered the directors' remuneration for the year 2023 in comparison with the average rate of the directors' remuneration for the year 2022 from the survey result of Thai Institute of Directors (IOD) including the scope of responsibilities and work performance of each committee and agreed to propose the shareholders to approve the directors' remuneration for the year 2023 to be the same as year 2022 as follows:

#### 1. The Board of Directors

#### 1.1 Monthly Remuneration

	2023 (Proposed for approval)	2022	
Position	Monthly Remuneration	Monthly Remuneration	
	(Baht per Person)	(Baht per Person)	
Chairman	50,000	50,000	
Chairman of the Audit Committee	25,000	25,000	
Independent Directors	20,000	20,000	
Executive Directors	10,000	10,000	

# 1.2 Other Remunerations

2023 (Proposed for approval)	2022
1. Chairman: To receive social	1. Chairman: To receive social
security fund, contribution to	security fund, contribution to
provident fund, life insurance,	provident fund, life insurance, travel
travel insurance, group accident	insurance, group accident insurance,
insurance, health insurance, car &	health insurance, car & personal
personal driver and fuel fee	driver and fuel fee
2. Independent directors: To receive	2. Independent directors: To receive
health insurance	health insurance

2023 (Proposed for approval)	2022
3. Director & Officers Insurance	3. Director & Officers Insurance (D&O
(D&O Insurance), Limit of liability	Insurance), Limit of liability of Baht
of Baht 100,000,000	100,000,000

# 2. Subcommittees

	2023 (Proposed for approval)	2022
2.1 The Audit Committee  Meeting fee to independent directors	Baht 10,000 per person per attendance	Baht 10,000 per person per attendance
2.2 The Remuneration and		
Nomination Committee  Meeting fee to independent directors	Baht 10,000 per person per attendance	Baht 10,000 per person per attendance
2.3 The Corporate		
<b>Governance Committee</b>		
Meeting fee to independent	Baht 10,000 per person per attendance	Baht 10,000 per person per attendance
directors		
2.4 The Risk Management		
Committee  Meeting fee to independent directors	Baht 10,000 per person per attendance	Baht 10,000 per person per attendance
2.5 The Executive Committee	Only paid for the position of	Only paid for the position of
	executives and no remuneration for	executives and no remuneration for the
	the position of the Executive	position of the Executive Committee
	Committee	

# The Board's Opinion

The Board had a resolution upon recommendation of the Remuneration and Nomination Committee to propose the directors' remuneration for the year 2023 to the Meeting for approval.

# Resolution

This agenda shall be approved by voting of not less than two-thirds of shareholders who present and vote at meeting.

# Agenda 7 To Consider and Appoint the Auditors and Audit fee for the Year 2023.

# **Background and Rationale**

According to Section 120 of the Public Limited Companies Act, B. E. 2535, an annual ordinary meeting of shareholders of each year, there shall be an appointment of an auditor and the determination of an audit fee of the company. The former auditor may be re-appointed. In addition, a notification from the Capital Market Supervisory Board imposes limits on an appointment of individual external auditors (but not the audit firm) at listed companies to no more than seven (7) fiscal year. In this regard, other individual external auditors from the same audit firm may be re-appointed after five (5) fiscal years interval break.

# The Audit Committee's Opinion

The Audit Committee considered the independency and audit experience of auditor and then deemed it appropriate to propose the Board of Directors' Meeting for consent to propose the Meeting for approval of the appointment of the following Certified Public Accountants from Dharmniti Auditing Company Limited to be the Company's external auditor for the year 2023 that this appointment of Dharmniti Auditing Company Limited has been for 4 consecutive fiscal years during 2019-2023.

The proposed auditors as the following lists;

Mr. Peradete Pongsathiansak
 Certified Public Accountant (Thailand) No. 4752 and/or
 Ms. Wannisa Ngambuathong
 Certified Public Accountant (Thailand) No. 6838 and/or

 Miss Chotima Kitsirakorn
 Miss Chutinun Koprasertthaworn
 Miss Chutinun Koprasertthaworn
 Miss Nitinee Kittikunapong
 Certified Public Accountant (Thailand) No. 9201 and/or
 Miss Nitinee Kittikunapong

And also proposed for approval of the audit fee of 1,200,000 same rate as for year 2022 exclusive of out-of-pocket expense.

(Unit: Baht)

	2023	2022	2021
Audit fee	Dharminiti Auditing	Dharminiti Auditing	Dharminiti Auditing
	Company Limited	Company Limited	Company Limited
TRC Construction Public Company	1,200,000	1,200,000	1,200,000
Limited	(Proposed for approval)		
Total		1,200,000	1,200,000
Other services:			
Travelling expenses, overtime expenses	Actual reimbursement	111,917	85,444
and others etc.,			

These 5 auditors proposed to be the auditor for the year 2023 have no relationship, no stake and/or any conflict of interest with the Company, its subsidiaries, management, major shareholders or related person. There was also no connected transaction with the Company and its subsidiaries. Therefore, the auditors show independence in auditing and rendering opinions on the financial statement. Dharmniti Auditing Company Limited are the auditors, directly and indirectly of the subsidiaries of the Company for the year 2023. The Board of Directors and the Audit Committee will supervise to ensure that the financial statements are timely prepared.

# The Board's Opinion

The Board had a resolution upon recommendation of the Audit Committee to propose the appointment of Dharmniti Auditing Company Limited as the Company's auditor with the audit fee for the year 2023 at the amount of Baht 1,200,000 exclusive of out-of-pocket expense.

#### Resolution

This agenda shall be approved by majority voting of the shareholders who present and vote at the meeting.

Agenda 8 To consider and approve the amendment to the Articles of Association of the Company.

# **Background and Rationale**

In order to comply with the Public Limited Companies Act (No. 4) announced in the Royal Gazette on May 23, 2022, to accommodate changes and developments in technology, the said Act and other relevant laws should be amended to be up-to-date. By stipulating that public limited companies can use electronic methods in board meetings and shareholders' meetings to delivery of books or documents as well as granting proxies in shareholders' meetings. This will reduce the burden and facilitate the business of public limited companies.

Therefore, the Company needs to amend Article 24, Article 28 and Article 30 of the Company's Articles of Association by adding new contents. shown in An Enclosure 4.

# The Board's Opinion

The Board considered and agreed that it should be proposed to the Annual General Meeting of Shareholders to consider and approve the amendment to Article 24, Article 28 and Article 30 of the Company's Articles of Association that electronic methods can be used in the Board of Directors' Meeting and Shareholders' Meeting to delivery of books or documents including the granting of proxies in the shareholders' meeting, which will reduce the burden and facilitate the Company's business operations by adding new contents. shown in Enclosure 4.

As well as authorize to the authorized director of the company or the person entrusted by the authorized director of the company to have the power to amend the wording in the said regulations as necessary and appropriate in order to comply with the registrar's order of listed public company guidelines with the Ministry of Commerce.

#### Resolution

This agenda shall be approved by voting of not less than thirds-four of shareholders who present and vote at meeting.

# Agenda 9 Other matters (if any)

The Board of Directors has set the record date for shareholders having rights to attend the 2023 AGM to be on 5 April 2023.

The Company has posted the Notice of the 2023 AGM together with all an Enclosures on the Company's website (<a href="https://www.trc-con.com/en/home">https://www.trc-con.com/en/home</a> item "Investor Corner/Shareholder Information"). Should any shareholders would like to ask question or elaborate an issue, they may send their questions in advance to the Company Secretary, via phone number +66 2023 7777 Ext 4803 or via email address: <a href="mailto:corporatesecretary@trc-con.com">corporatesecretary@trc-con.com</a> or Investor Relations department via phone number +66 2023 7777 Ext. 4824, as detailed in An Enclosure No. 10 (Form of advance questions)

Any Shareholders who wish to participate in person via electronic means or grant proxy to those who are not the Company's Independent Directors to participate via electronic media are recommended to look through the procedures of the registration and attending via electronic media, as detailed in An Enclosure No.6 and An Enclosure No.7 The registration will be opened since 7 April 2023 at 08.00 a.m. until 24 April 2023 at 05.00 p.m. The Company will send a Weblink to access the E-AGM meeting, username and password for attending the E-AGM meeting on 25 April 2023.

Any Shareholders who wish to appoint the Company's Independent Directors, as detailed in An Enclosure No.8

(Names and biographies of the Company's directors), are recommended to look through the procedures of the registration and

attending via electronic media, as detailed in An Enclosure No. 7, and please send a proxy form together with the evidencing

documents to Corporate Secretary (Send to "Company Secretary or Investor Relations Department" TRC Construction Public

Company Limited No. 8 Soi Sukhaphiban 5, Soi 32, Tha Raeng, Bang Khen District, Bangkok 10220, telephone 02-022-7777

ext. 4803 or 4824) within 20 April 2023 at 05.00 p.m.

Please be informed accordingly and all shareholders are cordially invited to attend the 2023 AGM at the aforementioned

date, time and venue. via electronic media (E-AGM) on the above-mentioned date and time. The Company will open for access

to the meeting system from 10.00 a.m. onwards.

Sincerely yours,

(Mrs. Paichit Rattananon)

Chairman of the Board of Directors

Company Secretary/Investor Relations

Tel. +66 2022 - 7777 Ext. 4803 and 4824.