

Registration, Documents Required to Attend the Shareholders' Meeting, Grant of Proxy and Voting

According to policy of Securities and Exchange Commission of Thailand regarding practice for Shareholders' Meeting of Listed Company signed as 19 February 2542. The company have the objective to be listed as a good practice which will create confidence among shareholders inventors and all related party Moreover, For the shareholders' meeting of listed company be transparent, fair and benefit to shareholder, the company agree to require documents to be inspected, present evidence of shareholder or representative of shareholder who have the right to attend the meeting for the shareholders to follow. However, because of some shareholders may be unfamiliar with the practice that we brought to adopt to the shareholder's meeting, thus, the company reserves the right to waive the submission of documents or evidences of shareholder or presentative of shareholder who has the right to attend the meeting, the company will consider appropriation case by case.

Shareholders attending the Meeting themselves**1. Natural Person****1.1 Thai Nationality Shareholder**

- (a) Copy of documents issued by government such as identity card, official identification card, driver's license, passport that is still valid and if there is a change of name-surname, please, submit the evidence and has been signed.

1.2 Foreign Shareholder

- (a) Copy of shareholder's passport that valid that is still valid and has been signed.

2. Legal Entity by Representative. (Authorized Director)**2.1 Legal Entity which registered in Thai**

- (a) Copy of certificate of registered legal entity (not over 1 year) that certified true copy by representative (Authorized director) who attend the meeting with the cooperate seal (if any). Please, show identity card, official identification card or passport of authorized director which is still valid and has been signed.

2.2 Foreign Legal Entity

- (a) Copy of certificate of registered legal entity that issued by government of the country of business location not over 1 year and has been certified by authorize director with the cooperate seal (if any). Please, show Identity card, official identification card or passport, which valid of an authorized director which is still valid and has been signed.
- (b) In case of any documents haven't original in English, the shareholder shall translate that document in English and attached to the meeting. Moreover, the document shall be certified correctly of translation by an authorized director with cooperate seal (if any)

Granting a proxy to attend the E-AGM

Please submit the original proxy form and supporting documents as stated below to the Company by 20 April 2023 at 5:00 p.m. at the following address.

Company Secretary or Investor Relations Department

TRC Construction Public Company Limited

No. 8 Soi Sukhaphiban 5, Soi 32, Tha Raeng, Bang Khen District, Bangkok 10220

1. In case of Proxies is Natural person

1.1 Thai Shareholder

- (a) The proxy form sent with invitation letter to the EGM of shareholders' meeting (proxy form B.), which has been filled out correctly and signed by the grantor and proxy.
- (b) Copy of Identity card, copy of official identification card or copy of state enterprise employee identification card which is valid and has been signed of grantor.
- (c) Copy of identity card or official identification card or copy of state enterprise employee identification card which is valid or copy of passport (in case of proxy is foreigner) of proxy that is valid and has been signed.

1.2 Foreign Shareholder

- (a) The proxy form sent with invitation letter to the EGM of shareholders' meeting (proxy form B.), which has been filled out correctly and signed by grantor and proxy.
- (d) Copy of passport of shareholder of grantor that is valid and has been signed and copy of identity card or copy of official identification card or copy of state enterprise employee identification card (in case of proxy has Thai nationality) or copy of passport (in case of proxy is foreigner) of proxy which is valid and has been signed by the proxy.

2. In case of Proxies is Legal Entity

2.1 Legal Entity which registered in Thai

- (a) The proxy form sent with invitation letter to the shareholders' meeting (proxy form B.), which has been filled out correctly and signed by grantor and proxy.
- (b) Copy of certificate of registered legal entity that issued not over 3 months the department of business development that certified true copy by authorized director with cooperate seal (if any) and has been certified true copy by an authorized person.
- (c) Copy of identity card or copy of official identification card or copy of passport (in case of the proxy is not Thai nationality) with valid of an authorized director as follow certificate of registered legal entity, which has been certified true copy and copy of identity card, copy of official

identification card or copy of passport (in case of the proxy is not Thai nationality) which is valid and certified by the proxy.

2.2 Foreign Legal Entity

- (a) The proxy form sent with invitation letter to the EGM of shareholders' Meeting (proxy form C.), which correctly filled out and has been signed by the grantor and the proxy.
- (c) Copy of certificate of registered legal entity issued by government that have authority of country of entity and issued not over 1-year certified true copy by an authorized director with cooperate seal of entity (if any). Nevertheless, attached copy of identity card or copy of official identification or copy of passport which is still valid of authorized director or copy of identity card or copy of official identification card (in case of the proxy is Thai nationality) or copy of passport (in case of the proxy is not Thai nationality) of proxy which is valid and certified by the proxy
- (d) In case of documents does not have original in English, the shareholder shall translate the document into English and submit together with the copy of original. Moreover, the document shall be certified correctly of translation by an authorized director with the company's seal (if any) and if the documents were prepared in foreign country that shall be certified by Notary public

2.3 In case of Proxies is independent director as shown in Enclosure 8

- (a) The proxy form sent with invitation letter to the EGM of Shareholders' Meeting (proxy form C) the shareholder shall give a proxy to any independent director of the company by checking in front of the name of the independent director as specified in the proxy by choosing only one person fill out the form correctly and completely and sign the proxy by the grantor.
- (b) In case of the proxy is natural person use copy of documents issued by government and proxy such as identity card, official identification card, driver's license or passport. In addition, if there is a change of name-surname, please, submit the evidence. By the way the documents shall be certified true copy by the grantor and the proxy.
- (c) In case of Proxies is Legal Entity, please use documents as follows
 1. Copy of certificate of registered legal entity (not over 1 year), which certified true copy by representative and letter of attorney (if any). However, the document shall be shown text to indicate person who signed the document has an authority to represent the shareholder.
 2. Copy of documents issued by government to the grantor such as identity card, official identification card, driver's license or passport. if there is a change of name-surname, please, submit the evidence. In addition, the documents shall be certified true copy by the grantor.

3. Copy of documents issued by government to the proxy such as identity card, official identification card, driver's license or passport. if there is a change of name-surname, please, submit the evidence. In addition, the documents shall be certified true copy by the proxy.